

Statewide, One-Day Workshops
for
Professional Development
& CEU Credit

**PUBLIC WATER
SYSTEMS
OPERATOR
&
MANAGERIAL
TRAINING
COURSES**

**August to December
2003**

Sponsored by:
Hawaii Department of Health,
Safe Drinking Water Branch
&
U.S. Environmental Protection
Agency



Presented by:
Rural Community Assistance
Corporation

Public drinking water system operations, maintenance, supervisory, and managerial personnel are invited to attend and participate in the one-day professional development workshops scheduled for locations around the state. Each workshop is designed to provide five training contact hours (TCH) for continuing education credit (CEU) for all water system personnel.

TIME: 9:30 a.m. to 3:30 p.m. (Workshop)
11:30 a.m. to 12:30 p.m. (Break)
Lunch is not provided.

FEE: \$20/person for each workshop

Accepted

Corporate Check
Bank Cashier's Check
Money Order

Not Accepted

Cash
Credit Cards
Personal Checks
Purchase Orders

Hawaii State Agencies

May utilize journal voucher payment.

CREDITS: 5.0 Training Contact Hours
(0.6 CEU) per workshop

REGISTRATION DEADLINE:

Fee & completed registration must be postmarked at least 10 days before the scheduled date of your desired workshop to allow for your registration confirmation.

QUESTIONS & LATEST WORKSHOP INFORMATION:

Glenn Johansen, RCAC
Phone (808) 896-3886
Fax (808) 327-9698
Email gjohanse@rcac.org

RCAC Website

www.rcac.org

**Hawaii Section
AWWA Website**

www.awwa-hi.org

RCAC – Hilo Office

(808) 934-7684 Phone
(808) 969-7727 Fax

Email hilooffice@rcac.org



PUBLIC WATER SYSTEMS OPERATOR & MANAGERIAL TRAINING COURSES

AUGUST TO DECEMBER 2003

MANAGEMENT LIABILITY ISSUES FOR WATER UTILITIES Focus: Water System Managers	Location	Site	Date
	Hilo	Environmental Health Facility	8/26/03
	Keahole-Kona	NELHA Conference Room	9/05/03
	Kaunakakai	Kulana 'Oiwī Meeting Room	9/29/03
	Pearl City	DOH Laboratory Facility	10/23/03
	Lihue	Kauai War Memorial Conv. Hall	11/06/03
	Wailuku	State Office Building, 3 rd floor	12/15/03
Recognition of liabilities & the practice of risk management policies to help significantly avoid losses and eliminate or prevent unpleasant surprises in areas such as: negligence, insufficient fire flow, water contamination, accidents, unfair labor practices, property damage, inadequate disinfection, financial mismanagement, waterborne illness outbreak (i.e.- Walkerton, Ontario), & emergency response plans.			

PREVENTIVE MAINTENANCE AND SAFETY PROGRAMS Focus: Water Distribution System Operators			
Preventive Maintenance Program essential: identify all maintenance action items, schedule maintenance actions, effective maintenance performance, recordkeeping, accurate budgeting. Safety Program essentials including: first aid, personal protective equipment, practice drills, response plans, Material Safety Data Sheets, HOISH/OSHA requirements, accident reporting & recordkeeping	Location	Site	Date
	Hilo	Environmental Health Facility	9/18/03
	Keauhou-Kona	Kanaloa WWTP Conference Room	9/30/03
	Wailuku	State Office Building, 3 rd floor	10/10/03
	Kaunakakai	Kulana 'Oiwī Meeting Room	10/20/03
	Lihue	Kauai War Memorial Conv. Hall	10/28/03
	Pearl City	DOH Laboratory Facility	10/30/03
	Hilo	Environmental Health Facility	11/10/03
	Pearl City	DOH Laboratory Facility	11/19/03
	Wailuku	State Office Building, 3 rd floor	11/21/03
	Keahole-Kona	NELHA Conference Room	12/02/03
	Kaunakakai	Kulana 'Oiwī Meeting Room	12/08/03
	Lihue	Kauai War Memorial Conv. Hall	12/10/03

MONITORING REQUIREMENTS OF THE SAFE DRINKING WATER ACT Focus: Water Treatment Plant Operators	Location	Site	Date
	Kaunakakai	Kulana 'Oiwī Meeting Room	8/21/03
	Keahole-Kona	NELHA Conference Room	8/28/03
	Pearl City	DOH Laboratory Facility	9/03/03
	Wailuku	State Office Building, 3 rd floor	9/16/03
	Hilo	Environmental Health Facility	10/03/03
	Lihue	Kauai War Memorial Conv. Hall	11/13/03
	Kaunakakai	Kulana 'Oiwī Meeting Room	11/17/03
	Pearl City	DOH Laboratory Facility	12/05/03
	Lihue	Kauai War Memorial Conv. Hall	12/17/03
	Wailuku	State Office Building, 3 rd floor	12/18/03
	Awareness of required monitoring, sampling frequency, analytical & reporting requirements Sampling types: Repeat, Phase II & IV, lead & copper.		



RCAC WORKSHOP REGISTRATION FORM

Workshop (check all that apply)		Location	Date
<input type="checkbox"/>	Management Liability Issues for Water Utilities		
<input type="checkbox"/>	Preventive Maintenance and Safety Programs		
<input type="checkbox"/>	Monitoring Requirements of the Safe Drinking Water Act		

- \$20.00/person/workshop.
- Payable to the **State of Hawaii**.

Enclosed Check/
Money Order #:

Last Name:		First Name:	
Position/Title (e.g. Manager, Specialist, etc.):			
Organization/Company:			
Mailing Address (PO Box, etc.):			
City:		State:	Zip:
Physical Address (if different from mailing):			
City:		State:	Zip:
Work Phone:		Fax number:	
E-mail Address:			
Organization/ Company Website:			
P.W.S. ID Number:	P.W.S. Name:		

Mail form with fee payment to:

**RCAC Workshop Registration
234 Waiānuenu Ave., Suite 107
Hilo, HI 96720-2418**

**(Postmark 10 days BEFORE workshop date
to allow for processing & confirmation.)**

Note: The number of participants in some locations may be limited by classroom capacity. Priority will be given to the earliest date of registration. Once classroom capacity is reached, registration will be closed. Your registration will be confirmed.